



TEXILA
AMERICAN
UNIVERSITY



Program Handbook

Master of Science in Project Management

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TEXILA AMERICAN UNIVERSITY- ZAMBIA

Master of Science in Project Management

Version 2025/1.0

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1. INTRODUCTION

M.Sc. in Project Management incorporates various management skills to the students in a more interactive manner. The program will equip the students to face the business environment with lot of confidence and also will kindle the underlying skills of the students to face the global business challenges, provides you with an educational experience that yields a responsible and responsive global leadership to positively impact employees, customers, owners, and other relevant communities. The students will acquire the skills that a good business leader requires, including the ability to apply critical analysis to management issues, will have an awareness of the responsibilities of managers in an economic, social and other environmental context.

This program introduce various processes and techniques that could aid project managers and project teams to manage effectively and efficiently the projects' information system in a systematic way in order to achieve better project outcomes. Although project management has been an established field many years, managing information system requires ideas and information that go beyond standard practices. There are many incidences where many information system fails because of a lack of executive support, poor user involvement and unclear business objectives. This course tries to impart knowledge on all five process groups of initiating, planning, executing, monitoring, controlling, and closing to information system project.

2. RATIONALE

Zambia is considered to be one the fastest growing economies in the world. Need for qualified professionals in the field of Business Administration is very high. We believe that professionals with strong business, financial and strategic acumen are very much needed to drive this growth and ensure more sustainability.

The programme provides an integrated set of learning opportunities for students interested in mastering the skills and knowledge necessary for effectively participating in and managing modern organizations.

The Master program will enhance the knowledge of the student with the various basic concepts of management and administration. All the theories and philosophies of management can be understood in depth. The student will have the pace with the latest trends in

management as well as administration and will gain confidence in facing various business scenarios.

3. AIM OF THE PROGRAMME

- The program aims to bring out the managerial skills and talents of the student.
- The program will enrich the decision-making skills and helps the student to take Good decisions in different business environment.
- The program is designed in such a way that the gain of knowledge will be high regarding all the nuances of Project management Project Management once considered nice to have, is now recognized as a necessity.

4. OBJECTIVES OF THE PROGRAMME

M.Sc. Project Management programme aims to provide optimum practical and theoretical knowledge related to Business administration that is sufficient to earn a living and contribute to the economic development of Zambia

- To exhibit critical thinking skills to address diverse business challenges and opportunities across SADC region.
- To demonstrate effective written and oral communication skills.
- To exhibit Ethical Behaviour and Social Responsibility
- To recognize the importance of and possess the skills necessary for life-long learning and compete with the best in the field.
- Prepares them to function on teams on various multidisciplinary problems.
- To exhibit competence in the use of technology and information systems in modern organizational operations
- Introduce the role of Project Manager in Project Management
- Comprehend on the application of Information System on Project Management
- Familiarize with various Enterprise Management Methodologies
- Introducing about exercising various organizational input requirements for project control
- Explain about Enterprise Resource Planning in Project Management

5. PROGRAMME LEARNING OUTCOMES

Programme will enable students to attain, by the time of graduation:

- Formulate an integrative business project through the application of multidisciplinary knowledge
- Describe the function of marketing, the strategic marketing process, consumer behavior, and how marketing contributes in terms of project management to organizational growth and customer value.
- Familiar with current digital technologies and Information Technology (IT) management trends.
- Employ effective cross-cultural communication
- Skills to generate novel and value-creating products, processes, or organizational forms
- Communicate logically constructed and relevant oral and written arguments and information
- Demonstrate awareness of economic, environmental, political, legal, and regulatory contexts of global business practice
- Employ financial decision models to select appropriate projects for a business enterprise and manage firm growth through strategies such as mergers, acquisitions, international expansion, and new venture development.
- Learners able to apply resource optimization by understanding various costs
- Define the key elements needed to measure and report on project scope, schedule, and cost performance
- Outline the development of information systems in knowledge areas of Project Management
- The outcomes of the programme will satisfy the demands of the labour market, where the graduate will be able to practice his/her profession with adequate knowledge, skills and attitude required, contributing to the development of the country and the African Region as a whole.

6. LEVEL OF QUALIFICATION AND ARTICULATION IN THE ZAMBIA QUALIFICATIONS FRAMEWORK

ZQF level: 9

- A comprehensive and systematic understanding of key aspects of the field of study, academic discipline or area of professional practice including acquisition of coherent and detailed current and new knowledge.
- Accurately deploy established techniques of analysis and enquiry within a discipline.
- Advanced knowledge and application of research principles and methods applicable to the field of work or learning.
- Systematically and creatively deal with complex issues.
- Make sound judgments in the absence of complete data.
- Autonomously plan and implement tasks.
- Analyze critically, reflect on and synthesise complex information, problems, concepts and theories Originality in developing or applying ideas in varied contexts.
- Evaluate methodologies and develop techniques of them and, where appropriate, propose new hypothesis.
- Communicate information, ideas, problems and solutions to both specialist and nonspecialist audiences.
- Manage self-learning, and make use of scholarly reviews and primary sources.
- Possesses qualities, ethics and transferable skills necessary for utilization in varied contexts requiring:
 - The exercise of initiative and personal responsibility
 - Decision-making in complex and unpredictable situations.
 - Independent learning ability required for continuing professional development.
 - Enquiry reasoning. Undertake further study and/or training.
 - Autonomy, expert judgment, adaptability and responsibility as a practitioner or learner.

7. PROGRAM STRUCTURE OF M.SC. PROJECT MANAGEMENT

S. No	Course Code	COURSE TITLE	CREDIT POINTS
1	MS1111	Principles of Management & Organisation Behaviour	19
2	MS1112	Managerial Economics	19
3	MS1113	Advanced Business Accounting & Financial Management	19
4	MS1114	Marketing Principles and Practice	19
5	MSCP1	Capstone Project	8
6	MS1115	Strategic Management	19
7	MS1116	Business Research Methods & Statistics	19
8	MS2121	Project Management Information System	19
9	MS2122	Project Monitoring, Control and Evaluation	19
10	MSCP2	Capstone Project	8
11	MS2123	Organizational Practices In Project Management	19
12	MS2124	Project Risk Management	19
13		Research Publication in Journals/e-conference	96
14	MSPW	Project work Dissertation & Defense	
			302

8. TEACHING AND LEARNING PLAN

Texila American University Zambia is providing quality education with its state-of-the-art infrastructure, best learning methodology and technology enabled academic services.

- Uniquely Designed Learning Methodology
- Outcome Based Academic Delivery
- Continuous Academic Support
- Enhanced Learning Management Systems
- Technology Enabled Services
- Capstone Project, promote integrated learning and understand the connections between various subjects

MODE: Trimester Based - Online

Total 16 weeks in the Trimester (2 courses per trimester)

1 week for Exam, Result Declaration - End of 5th Month of the Trimester.

CONTENT/MATERIAL :

4 Modules Per Course, 3 Units per Module & 6 (5-7) Chapters in each Unit =
(4x3x6)= 72 Chapters

Instructional hours through University Campus: Per course 14 hrs (2hrs x 1days x 7 weeks)

Suggestive Lecture Duration: 1 Module in two Classes (2 hrs per class/ per week)

MODE: Block Based - Online

Total 8 weeks in the Block (1 course per Block)

1 week for Exam, Result Declaration – 12th week of the Block.

CONTENT/MATERIAL :

4 Modules Per Course, 3 Units per Module & 6 (5-7) Chapters in each Unit =
(4x3x6)= 72 Chapters

Instructional hours: Per course 2 hours Webinar Session

Suggestive Lecture Duration: 4 Module discussion in 2 hours Webinar Session

9. ASSESSMENT AND EVALUATION POLICIES

A candidate has to pass both formative assessment and summative assessment. Candidate should secure at least 50 % of total marks in formative as well as summative assessment to clear each course.

Assessment per Course	Weightage
Formative Assessment	
4 MCQ Test	20%
Case Study	20%
Total	40%
Summative Assessment	
Final Exam (50 MCQ) Questions	60%
G.Total	100%

10.SCORING CRITERIA FOR FORMATIVE & SUMMATIVE ASSESSMENTS FOR THE M.Sc IN PROJECT MANAGEMENT PROGRAM

Grade	% Mark	Descriptor
H	91-100	Honors. <i>Exceptional performance demonstrating broad understanding of the subject area and excellent knowledge of the relevant literature. Exemplary discussion and analysis of results, logical organisation and ability to critically analyse and evaluate discuss concepts coupled with insight and originality.</i>
A	81-90	Outstanding. <i>Very good performance demonstrating evidence of wide reading, with clear presentation and thorough analysis & evaluation and an ability to critically evaluate and discuss the subject. Clear indication of some insight and originality. A very competent and well-presented work overall but failing short of excellence in some aspects.</i>
B	71-80	Excellent. <i>Good performance which shows good understanding of the subject and knowledge of the relevant literature. Efficient derivation of information with only minor slips. Demonstrates some relevant interpretation and critical evaluation of the subject. Good general standard of analysis, synthesis & interpretation of data.</i>
C	61-70	Good. <i>Satisfactory performance with clear presentation of subject and simple analysis but less effective evaluation of literature or synthesis of information. Requires some level of supervision but shows little ability to try and solve some problems unaided.</i>
D	50-60	Fair. <i>An average performance which shows some understanding of the subject but limited knowledge and appreciation of the relevant literature. Presentation of, analysis and presentation of results at basic level and showing little or no originality or critical evaluation. Insufficient attention to organisation and presentation of work.</i>
F	0-49	Fail . <i>A bad performance containing many errors and faults. Virtually no real understanding or appreciation of the subject and relevant literature pertaining to it. Chaotic presentation of information and in some cases incompletely presented and virtually non-existent or inappropriate or plainly wrong analysis. Discussion and interpretation seriously confused or wholly erroneous revealing basic misapprehensions.</i>

11.FACILITIES FOR PROGRAMME DELIVERY

TAU has excellent facilities for the program delivery designed keeping in mind the needs of the student in all means.

Classroom:

All our classrooms are well equipped with Hi tech facilities like specially designed class room projector with computer with uninterrupted network connection. Our entire classrooms are centralized air-conditioned with good lighting. Comfortable seating arrangements are made for student's comfort. We have well equipped and designed computer laboratory with more than 60 computers and one dedicated Server connection for use. To strengthen our Information and Communication technology we have authorized CISCO networking systems.

Research policy: TAU-Zambia has a separate research policy to develop and maintain state of the art technology, resources (research grants/scholarships etc.), facilities and personnel to support educational and advanced research for both students and faculty.

Library

TAU-Z has good number of relevant books for the students to refer and make use of the books for their academic growth. Our E-Library is a learning hub for students to satisfy their thirst for inquisitive knowledge and urge. Our huge database is filled with information which can easily help in your academic brilliance.

Learning Management System (LMS) :

Learning Management System is the Academic Delivery platform for student, through which lecture contents, video lectures, learning resources, assessment, project submission, grading, etc. A Learning Management System (LMS) is a web-based application through which learning content is delivered and managed. An LMS is tied to on-line and off-line training, administration, and performance management and includes functionality for course catalogs, launching courses, registering learners, tracking learner progress and assessments. An LMS combines a front-end for the learner with a back-end for administrators and instructors. This LMS seamlessly displays, in a browser interface, real-time information drawn from a database. It also allows for competency-driven assessment and course associations

Enterprise Resource Planning Portal (ERP): ERP is Campus Management System, it manages enrolled students database, exam results, faculty details, student 's survey, calendar

etc. All students are provided access to this portal for viewing followings: • Enrollment Status, Profile of the Student, Exam Results, Calendars, Invoice and Payment Status.

E-Conference:

E-Conference is an innovative platform which provides an excellent international forum for sharing knowledge and results. The E-Conference was conducted on the OPEN FORUM, the first of its kind. It includes Open forum, all accepted articles will be placed for discussion. Every article to be reviewed by other Authors or Reviewers. The Reviewers or Authors can place in their comments and views on the article as part of the discussion forum. The highlight of the Open forum discussion is that there is no time or place constraint.

E-Journal:

E-INTERNATIONAL JOURNALS OF ACADEMIC & SCIENTIFIC RESEARCH: EIJSR is an endeavor by the organization to overcome the barriers in the easy and fast access of research data. Our goal has been to go beyond borders in the field of academic research. There is an interactive platform where individuals can gain access to educational and scientific journals. Besides publishing journals related to various field of study, the EIJSR helps in indexing and calculation of impact factor of journals. This online journal website assists students in checking out the findings and scientific details of the latest technologies and diseases. It helps one to publish his or her findings and create awareness about it in the scientific and medical field. There is a great shortage of platforms where one can publish his thesis or findings and it has led to various discoveries and cures being shelved up.

12. ENTRANCE REQUIREMENTS, CURRICULA AND DEGREE REGULATIONS

- Qualification from any recognized body with level equivalent to bachelors qualification or
- Diploma (2 years) from a recognized institution and to possess 10 years of work experience with a minimum of 3 years of experience as manager or at team leader position
- Proficiency in English

Non- English-Speaking Countries:

Additional requirements required as proof of English proficiency from

- TOEFL (Test of English as a Foreign Language)
- IELTS (International English Language Testing System) Score of 4.0 and above
- Cambridge/ The International Baccalaureate (IB)

13. EXAMINATIONS

- Formative assessment comprises 40 % and Summative assessment comprises of 60% weightage.
- A candidate has to pass both formative assessment and summative assessment.
- Candidate should secure at least 50 % of total marks in formative as well as summative assessment to clear each course.

14. REFUND POLICY

- Non-refundable charges: Online application fee, Admission Processing charges, VISA Processing charges, Seat Deposit, Ancillary fees, Administrative Charges and all complementary benefits (if any) offered, are non-refundable.
- Fee paid towards the completed and current Trimester shall not be refunded.
- Student withdrawing before start of the program and have paid complete fees will be refunded after deduction of non-refundable charges.
- Students withdraw after start of the program and before completion of current Trimester and have paid fees will be refunded after deduction of the non-refundable charges and current semester fee.
- Student requesting for refund should submit formal request, which is subject to evaluation. Refund payable if any shall be processed as per refund policy.

15. CAREER PROGRESSION

Many opportunities exist in the expansive field of Project Management nationally and globally.

- Project Manager
- Program Manager
- Project Consultant
- Business operations manager.

16.DEGREE REGULATIONS

The student will be eligible for the award of the Master of Science in Project Management, on successful completion of all the academic requirements.

