



Quality Assurance Policy



Texila American University - Zambia

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Policy Statement

Texila American University, Zambia shall maintain a quality assurance (QA) program that regularly monitors the quality of various programs. The program includes monitoring to assure that accreditation standards are being met. Additionally, an ongoing set of quality improvement efforts to address areas of program identified as potential opportunities for advancement are monitored.

Purpose

1. To setup the quality standards within the university.
2. To monitor quality standards that are being met by various stakeholders within the university.

Scope

Developing and implementing standards for inspection, developing a workflow for inspection of academic and nonacademic units.

Policy Guidelines

1. The Deputy Vice Chancellor (Research and IQAC) his/her designee has the core responsibility and authority to manage the effort of such monitoring and manages the process of continuous quality improvement.
2. There needs to be a system for ongoing review of the program in reference to accreditation standards.
3. Process to be mapped towards accreditation requirements and review timelines to be maintained for these requirements.



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4. Standards or elements to be monitored include but are not limited to:
 - Standards relating to Accreditation and Licensing (HEA, HPCZ and ZAQA)
 - Current policies and its implementation
 - Elements that directly or indirectly affect the core operations of the school
 - Additional elements will undergo regular monitoring as part of the annual program evaluation
5. Applicable standing committees and or departments receive the results of monitoring for analysis and review. The applicable senior leader or the chair is responsible for acting upon the results.
6. The senior leader/committee responsible for reviewing the performance in elements have a responsibility to develop recommendations and timelines for correction of identified deficiencies.
7. The Officer in charge from the office of Quality Assurance acts as the liaison between senior leaders/committees responsible for making recommendations and those who will be responsible for carrying out the recommendations to ensure that specified corrections are made and that the resulting outcomes are evaluated.
8. Quality improvement plans with defined intervention(s) and outcome metrics may be proposed by individuals or groups of students and/or faculty and submitted to the appropriate committee(s) or senior leaders for evaluation and approval. Implementation of approved projects is conducted by the appropriate committee(s) and monitored by the Quality and Compliance Officer with results and reports sent to the appropriate committee and the DVC (Research and IQAC).